



UNITED REPUBLIC OF TANZANIA
MINISTRY OF NATURAL RESOURCES AND TOURISM
NATIONAL COLLEGE OF TOURISM

Junction of Samora Avenue and Shaaban Robert Street
P.O. BOX 9181
Dar es Salaam
Tanzania

Tel: 255 738 070 795

Fax: 255 22 215248

e-mail: info@nct.ac.tz

www.nct.ac.tz



Date: 09th June, 2025

JOINING INSTRUCTION FOR 2025/2026 ACADEMIC YEAR

Please be informed that, you have been selected to join the National College of Tourism to pursue the

Your actual admission will be subject to accepting and fulfilling the following conditions:

1. REGISTRATION

During registration you are required to bring; -

- ORIGINAL and CERTIFIED COPIES of Academic and Birth Certificates,
- One recent identical stamp size photograph for your file.
- A sealed medical examination report from a recognized Government Hospital,
- A Verification Code from NACTVET
- Fee payment slip

NOTE: NON-CERTIFIED COPIES of certificates will not be accepted.

2. MEDICAL EXAMINATION

Admission to the College is conditional upon a satisfactory medical report being received by the College. You are therefore required to undergo a medical examination (See attached Form) by a registered Medical Doctor before coming to the College.

3. ACCOMODATION

The College has few hostels to accommodate students; however, the College can recommend accommodation facilities found around the Campuses during registration.

4. TUITION FEES AND OTHER PAYMENTS

The following are the fee structure for Basic Technician Certificate, Technician Certificate and Ordinary Diploma courses for 2025/2026 academic year. All payments to the College must be paid through the COLLEGE BANK ACCOUNT via CONTROL NUMBER to be provided by College accountant upon request by calling the following contacts:

- Bustani Campus: 0738 070 795 & 0752453110,**

- ii. Arusha Campus: 0738274574 & 0683751632,
- iii. Mwanza Campus: 0764416223 & 0625061072 and
- iv. Temeke Campus: 0689665949.

NOTE: No student will be registered without paying the required fees. **Cash payments will not be accepted.**

A. FEES PAYABLE DIRECTLY TO THE COLLEGE

SN	Description	Courses			
		Basic Technician (NTA Level 4)	Basic Technician (NTA Level 4) FBO & RD	Certificate Course (NTA Level 5)	Diploma Course (NTA level 6)
1.	Tuition Fee	1,200,000	700,000	1,200,000	1,250,000
2.	Study tour	100,000	100,000	-	-
3.	Examination and Quality Assurance Fee	50,000	50,000	50,000	50,000
4.	Caution Money	50,000	50,000	-	-
5.	Students Identity Cards	5,000	5000	-	-
	TOTAL	1,405,000	905,000	1,250,000¹	1,300,000

MODE OF PAYMENTS

During registration students are required to pay college fees in full or may opt to pay in four installments per year as shown hereunder.

S/N	Programme of Study	Total Fees	1 ST & 2 ND Instalment	3 rd & 4 th Instalment
1	Basic Technician Certificate	1,405,000/=	495,000 + 354,000 849,400	300,000 + 256,000 556,000
2	Basic Technician Certificate in Food and Beverage Operation/Rooms Division	905,000/=	505,000	400,000
3	Technician Certificate	1,250,000/=	495,000 + 261,000 756,000	300,000 + 194,000 494,000
4	Diploma Course	1,300,000	495,000 + 291,000 786,000	300,000 + 214,000 514,000

B. DIRECT COSTS PAYABLE TO THE COLLEGE

S/N	Description	Duration	Amount
1	Uniforms for Hospitality Programme	Once	240,000/=
2	Uniforms for Tourism Programme	Once	170,000/=
3	Uniforms for Event Management	Once	90,000/=
4	Hostel per month	Each Month OR Per Semester	50,000/= OR 200,000/=
5	Health Insurance	Once per year	50,400/=
6	Student Union Fee	Once per year	10,000/=

Note: All direct cost payments are done during registration

C. ALLOWANCES PAYABLE DIRECTLY TO THE STUDENTS BY PARENTS / GUARDIANS/ SPONSORS

The sponsor or parent or guardians will incur the costs for meals, transport, stationaries and other allowances as deem fit.

5. DATE OF OPENING THE COLLEGE

The opening date is on **06th October, 2025**. If for any reason you choose to postpone your admission to the next academic year, put it into writing at least one week before opening date. Failure to do so will result into an automatic loss of your admission at the College.

6. GENERAL INFORMATION

- a. Fees once paid to the College are **NOT REFUNDABLE** under any circumstances.
- b. No student will be registered without paying the tuition fee and direct cost as stipulated herein.
- c. No student shall be allowed to sit for the College examinations without paying fees.
- d. This offer will expire on **1st November 2025** and no student will be allowed to join the course after this date.

Yours,


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Jesca William

Deputy Principal Academic, Research and Consultancy

¹ Student joining NTA 5 from Advanced Level/Basic Technician Level from other College shall pay an additional fee for Study tour, Caution Money and Students Identity Cards